

Building Biology Course IBN (BBC)

Participation Agreement

BETWEEN

Institut für Baubiologie + Nachhaltigkeit IBN, Unabhängige private GmbH
Erlenastraße 24, 83022 Rosenheim, Germany (hereinafter referred to as IBN)

AND

1. Participant

Mr Mrs

Name _____ Date of birth _____

Street _____ Occupation _____

Zip code/city _____ Phone/fax _____

Country _____ Email _____

Alternative billing address (if applicable): _____ (in particular companies from the EU)

Company _____ Tax-ID-No. _____

Street _____ Zip code/city _____

Contact person _____ Email _____

The Building Biology Course was recommended by (e.g. IBN-Partner Institute or name): Gale & Snowden Architects

I found the Building Biology Course via (e.g. Internet, trade show, own research): _____

2. Terms of contract

Term of the contract is the participation in the BBC online course (buildingbiology-course.org) with the possibility to qualify as 'Building Biology Consultant IBN' (internal exam).

3. Scope of benefits, start and duration of the correspondence course

The BBC can be started at the beginning of each month. To be able to start the course at the date selected, the signed Participation Agreement must be submitted to the IBN two weeks prior to the desired start date as well as the payment received.

Your preferred start date: _____

The duration of the contract is 24 months after the start. Scope of benefits:

- Access to BBC online learning platform for 24 months
- Including self-learning texts as well as 'audio-visual media' section with videos, online lectures, podcasts and illustrations (this section of the BBC is still under development and will go live in winter 2019)
- Consultation of the IBN with questions regarding the content of the BBC

Within the duration of the contract optional at extra cost of 200 Euro, participation at an online exam can be booked.

Successfully passing the exam is required to receive the professional title and the certification of 'Building Biology Consultant IBN'.

4. Course fees

Please mark your preferred payment option:

- full payment of 2.300 Euro
- 2 installments of 1.200 Euro each – 1st payable when registering, 2nd after six months *

* Please note, the audio-visual media section will only be accessible when the second installment has been fully paid.

The payment of the tax-free course fee is made in Euros to the IBN (risk of exchange rate fluctuation is up to the student) via:

- PayPal Bank transfer (all wire transfer fees have to be paid by the student)

University and college students and unemployed persons receive a 20% discount. Please submit a current official certificate. We reserve the right to check the validity of the certificate.

5. Copyright

The copyright of the Building Biology Course is owned by the IBN. The student of the Building Biology Course is obligated not to share their online access with anybody else or not to pass on or publish the teaching materials or parts thereof.

6. Place of Jurisdiction

Place of jurisdiction for any disputes arising from this Agreement or regarding the existence of this Agreement is the IBN in 83022 Rosenheim in Germany.

7. Disclaimer

The Building Biology Course has been written by various authors and has been translated from German into English. The IBN took great care to verify the entire contents of the BBC. However the IBN assumes no responsibility for the topicality, correctness or completeness.

I hereby confirm that I have read and fully understand this Agreement.

Date Signature Student

Data protection

The EU General Data Protection Regulation (GDPR) is a privacy and data protection regulation in the European Union effective from May 25 2018. We are committed to ensuring that your privacy is protected and we strictly adhere to the provisions of all relevant Data Protection Legislation, including GDPR, ensuring all personal data is handled in line with the principles outlined in the regulation. The IBN processes your personal data to respond to your requests, handle registrations, courses and storing your final exams. Responsible person is Winfried Schneider, Institut für Baubiologie + Nachhaltigkeit IBN, Erlenastr. 24, 83022 Rosenheim, Germany. Beyond that it is our interest to cultivate the customer relationship with you and inform you about news and offers from us. For this reason, we and our sub-processors process your data within the regulations of GDPR. If you do not wish to receive information and offers from us, please let us know. IBN shall not transfer Personal Data to third parties. In case of questions please contact us. According to GDPR you have the right of access, right to rectification, to erasure, to restrict / object to processing and data portability. If there has been a breach of data protection legislation, the person affected may file a complaint with the competent regulatory authorities (Postfach 221219, 80502 München, phone +49 89 212672-0). More information about Data protection is available at <https://buildingbiology.com/privacy-policy/>

I hereby confirm that I have been read and accept the information about Data protection.

Date Signature Student

Cancellation policy

Right of cancellation: You have the right to cancel the Agreement within 14 days after signing without giving reasons.

The request of cancellation must be submitted to the Institut für Baubiologie + Nachhaltigkeit IBN, Erlenastraße 24, 83022 Rosenheim, Fax: ++49 (0)8031-3539229, E-mail: institut@baubiologie.de, by means of a clear statement (e.g. via letter, fax, or e-mail) about your decision to cancel this Agreement.

An effective sample form for a cancellation can be found here: <http://buildingbiology.com/site/downloads/cancellation-bbc.pdf>. You can use this sample form, but you do not have to. To meet the cancellation deadline, it is sufficient to mail or submit the cancellation statement prior to the cancellation deadline.

Consequences of the cancellation: When you cancel this Agreement within the notice period of cancellation, we must return all payments received from you immediately and by the latest within 14 days from the day your statement of cancellation has been received by us. For the refund payment, we use the same method of payment that was used for the payment in the first place, unless expressly agreed otherwise; there is no additional charge for the refund payment.

There will be no refund of the course fees if the notice period of cancellation has lapsed.

I hereby confirm that I have been informed about the option to cancel this Agreement.

Date Signature Student

To be completed by IBN. Checked and contract accepted: _____

Date, Institut für Baubiologie + Nachhaltigkeit IBN